



Lewes Public Library Board of Commissioners

December 13, 2011

Small Meeting Room

Attending the meeting were Board members Beckie Healey, Ned Butera, Gerald Cowan, Eric Hale and Michelle Kemp; LPL Director Ed Goyda; Friends President-Elect Candace Vessella; Five Points Liaison Don Flood; Barbara Vaughan, Lewes City Council.

Meeting was called to order by Beckie Healey at 8:35 am. The minutes of the November 8, 2011 meeting were approved as written.

Financial Reports

Director's Report

There has been a 10% increase in circulation compared to last year. July was very slow this year. Year to date has closed the gap.

37 adult and 27 children programs were held in November. Attendance was increased over last year.

Watercolor workshop had 23 attendees. National Gaming Day on November 12th had 16 attendees.

13 proposals were received for architect. Four were interviewed on 12/12/2011. Discussion will be held on 12/13/2011 for final decision.

Electricians have been working on replacing the outside lighting. Inside lighting upgrades have been completed. HVAC and window upgrades are still in process.

Lewes Historical Society will be helping with archiving the Freeman Scrapbook.

Overdrive collection coming online 12/19/2011. Staff will be trained before that date. The state will be asking for 5% of the book budget to support the Overdrive collection.

Eleanor Cordrey was awarded volunteer of the year.

Annual appeal is down about \$8,000 from last year but this does not appear to be geographically influenced. Plantations and Lewes Beach are on target with last year. \$10,000 anonymous contribution was received.

Geek the Library is a PR campaign the state has been developing. It is showing potential patrons the benefits of the library and the different features of the library. The state is starting the roll out in January.

Old Business/Updates

A discussion was held regarding the technology workshop. It was decided that the workshop would be comprised of two meetings, one in which experts discuss the future of technology and a second where this information is disseminated to the public. It was also discussed that a Cape Gazette article could be written to put this information out to those who do not attend the second meeting.

Memorializing the donations was discussed. Ned will contact the person who creates art with tiles to remember those donations.

New Business

Candace Vessella, President-Elect of the Friends, discussed the book reading on 12/19/2011 at Beseme Restaurant.

Performance reviews will be done in January. The board will evaluate Ed's performance; Ed will evaluate the rest of the staff.

Ed discussed the holiday schedule for 2012. The holidays were accepted as written.

The meeting was adjourned at 10:10 am.

Respectfully Submitted

Michelle Kemp
Secretary