



# **Lewes Public Library Board of Commissioners**

**August 9, 2011**

## **At the Lewes Public Library**

Attending the meeting were Board members Beckie Healey, Ned Butera, Michelle Kemp, Gerald Cowan; LPL Director Ed Goyda; Sussex County Librarian Kathy Graybeal; Five Points liaison Don Flood; City Council liaison Barbara Vaughan; and City Manager Paul Eckrich.

Beckie Healey called the meeting to order at 8:35 am. Minutes from the July 12, 2011 and July 9, 2011 meetings were reviewed and unanimously accepted.

Kathy Graybeal gave a report on John Phillos' presentation to the COL on August 4, 2011. John presented the bond bill ranking for FY 2013. Lewes Library was third on the list and was put in for 4.25 million. The formal library presentations will be at the next COL meeting on September 1, 2011.

### **Financial Reports**

Gerry gave an update on investments. As of June 30, 2011, the investments were just over 1 million. In the budget, there is \$60,000 more income vs. the budget for the fiscal year. Expenses were \$40,000 more than budgeted, mostly in the collection.

### **Director's Reports**

Circulation was reviewed. July 2011 numbers were reduced compared to July 2010

Children's attendance at programs was increased this year vs. last with fewer programs offered.

Credit card usage is increased to \$11.04 per day for July, an increase of \$0.06 from June.

Library staff was given copies of photos of other libraries in the state. The staff voted on their favorites and their results were tallied.

Wil Laird resigned as Friends of the Lewes Library President. Marsha Davis, Friends' V-P, is acting president . A search is ongoing for a replacement.

A copier is to be donated from Element and Ed is awaiting a return phone call from the mover, Spencer 4 Hire.

Insurance policies were reviewed. Ed felt that the policy on the contents of the Delaware Room should be increased. An appraiser will be identified to value the contents of the Delaware Room.

Half of the annual state aid, \$31,000, was received. The remainder will be received in October.

### **Old Business/Updates**

A cocktail party was held to thank the site evaluation committee at *Fish On* on July 25, 2011.

A special meeting will be called for the board to review the presentation for the COL before September 1, 2011.

### **New Business**

A motion was made to accept the Wireless Access Point Policy and Computer Acceptable Use Policy as written. It was seconded and unanimously passed.

The site options worksheet was reviewed. A motion was made to remove the Groome site from further consideration as a possible location. It was seconded and unanimously approved.

The meeting was adjourned at 10:13 a.m.

Respectfully submitted,

Michelle Kemp  
Secretary